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IVRMA

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Liz Zarate
Management Assistant/Board Secretary

Imperial Valley Resource Management Agency

Agenda

June 28, 2017

County of Imperial Administration Center - Board of Supervisor Chambers
940 West Main Street, Suite 211; El Centro, CA 92243
Meeting convenes at 6:00 P.M or immediately following ICTC/LTA/SAFE Meeting

All supporting documentation is available for public review in the IVRMA Office located at 300 S. Imperial Avenue #11, El Centro, CA 92243 during regular business hours, Monday through Friday, excluding holidays, 8:00 a.m. - 5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of the Imperial Valley Resource Management Agency (IVRMA) at (760) 337-4537. Notification at least 48 hours prior to the meeting will enable IVRMA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

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- I. Call to Order
 - II. Public Comments: *Any member of the public may address the Board for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Board. The Board will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.*
 - III. Consent Agenda
Consent agenda items are approved by one motion. Board members or members of the public may pull consent items to be considered separately at a time determined by the Chairman.
 1. Approval of IVRMA Minutes for March 22, 2017 as presented.
 2. Approval of Resolution 17-03, Approving an Amendment to the Agreement with **CR&R, Inc.** for Contractor Services.
 3. Approval of Resolution No. 17-04, Approving an Amendment to the Agreement with **Hunter Employment Services, Inc.** for Contractor Services.
 4. Approval of Resolution No. 17-05, Approving an Amendment to the Agreement with **Ramza, Inc.** for Contractor Services.
 5. Approval of Resolution No. 17-06, Approving an Amendment to the Agreement with **Hutchinson and Bloodgood, LLP** for Accounting Services.

IV. New Business

1. Approval of IVRMA Financial Reports for March, April and May 2017.

Discussion/ Action: Approve Financials Reports as presented.

2. Approval of Resolution No. 17-07, Approving a Second Amendment to the Agreement with **Stericycle Environmental Solutions, Inc.** for Contractor Services.

Discussion/ Action: Discussion and necessary action regarding Amendment with Stericycle Environmental Solutions due to the increase in rates for services.

3. Request from Program Manager Douthitt for additional Paid Time Off – Totaling 3 weeks (120 hours).

Discussion/ Action: The Board will consider approving a request by the Program Manager that his Paid Time Off be increased from eighty (80) hours annually to one hundred twenty hours (120) annually, an increase of forty (40) hours of Paid Time Off annually.

Recommendation: If the Board approves the Program Manager's request the matter should be referred to legal counsel in order to prepare an amendment to the agreement with Hunter Employment Services, Inc. to reflect the forty (40) hours of increased Paid Time Off for the Program Manager. The contract amendment will be brought back to the Board for ratification.

4. Discussion and any necessary action regarding the FY 2017-2018 Budgets and Grants for Imperial Valley Resource Management Agency.

Discussion/ Action: Approval of FY 2017-2018 Membership Budget and Grants for Imperial Valley Resource Management Agency.

Recommendation: If the Board approves the Program Manager's request for additional PTO then adopt FY 2017-2018 Membership Budget and Grants as presented.

VI. Informational **(No action required)**

1. IVRMA Update – Bob Douthitt
 - Recycling Outreach Efforts
 - Tire Collection
 - Classroom Presentations
 - Advertising Outreach

VII. Adjournment