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**TRANSPORTATION COMMISSION
AGENDA**

**WEDNESDAY, MARCH 24, 2021
6:00 PM
REMOTE PARTICIPATION ONLY**

CHAIR: CHERYL VIEGAS-WALKER

VICE CHAIR: ROSIE ARREOLA-FERNANDEZ

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To participate on your computer via Zoom Meeting:

<https://zoom.us/j/91386733797?pwd=VU1VZEJicU0xemRtUjN6YlZwaGNkZz09>

To Join by phone please dial (669) 900-9128

Meeting ID: 913 8673 3797 #

Passcode: 702792 #

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion / Action of emergency items, if necessary.

III. PUBLIC COMMENTS

In compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/commission/>. If any member of the public wishes to address the Commission, please submit written comments by 5 p.m. on Tuesday, March 23, 2021. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

(Executive Director recommends approval of consent calendar items)

A. Approval of the ICTC Commission Draft Minutes: December 16, 2020 Pages 4-21

B. Receive and File:

1. ICTC Management Committee Minutes: December 9, 2020
2. ICTC TAC Minutes: December 17, 2020; January 28, 2021
3. ICTC SSTAC Minutes: January 6, 2021; February 3, 2021

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2020-21 Funds Page 23

The ICTC Management Committee will meet on March 24, 2021 and will likely forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the ICTC Chairperson to sign the attached resolution
2. Authorization for the Execution of the LCTOP Project: Free Fare Program for eligible ICTC administered transit services.

V. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
- Executive Director Report Page 27
 - IVRMA Program Report Page 39
- B. Southern California Association of Governments
- See attached report Page 41
- C. California Department of Transportation – District 11
- See attached report Page 50
- D. Commission / Committee Member Reports (if any)

VI. ACTION CALENDAR

- A. Calexico East Port of Entry Bridge Expansion Project – Contract Award Page 59-487

The ICTC Management Committee will meet on March 24, 2021 and will likely forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Executive Director to sign the Agreement for Services between ICTC and Hazard Construction Company for the Contract Price of \$19,965,000 effective March 24, 2021.
2. Issuance of Notice to Proceed to Hazard Construction Company upon receipt and verification of required documentation.

- B. Appointment to the California Vanpool Authority (CalVans) Board Page 489

ICTC Staff is requesting the following action after public comment, if any:

1. Appoint a representative and an alternate from the Commission to the CalVans Board.

VII. INFORMATION CALENDAR

- A. Impacts of Border Delays at the California-Baja California Land Ports of Entry Page 491
Presentation by SANDAG staff

VIII. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, April 28, 2021 at 6:00 p.m.**, remotely via Zoom Meeting.

IX. ADJOURNMENT

- A. Motion to adjourn

IV. CONSENT CALENDAR **IN CONSENT CALENDAR**

- A. Approval of the ICTC Commission Draft Minutes:
December 16, 2020
- B. Receive and File:
 - ICTC Management Committee Minutes:
December 16, 2020
 - ICTC TAC Minutes
December 17, 2020; January 28, 2021
 - ICTC SSTAC Minutes:
January 6, 2021; February 3, 2021

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
DRAFT MINUTES OF DECEMBER 9, 2020
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Miguel Figueroa
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Alexis Brown
County of Imperial	Tony Rouhotas
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Ismael Gomez
ICTC	Mark Baza

STAFF PRESENT: David Aguirre, Cristi Lerma, Virginia Mendoza, Layla Sarwari (ICTC Counsel)

OTHERS PRESENT: David Salgado: SCAG; Jose Ornelas, Hanh-Dung Khuu, Patrick Jenkins: Caltrans; Liz Zarate: City of El Centro; Rebecca Terrazas-Baxter: County of Imperial

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, December 9, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Piedra called the Committee meeting to order at 10:37 a.m., roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

An error was made on the September 9, 2020 minutes and they were pulled from the consent calendar. A motion was made by [Salcido](#) seconded by [Piedra](#) to approve the consent calendar as amended; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Baxter	Yes

County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

- A. Pulled the Management Committee Draft Minutes: September 9, 2020
- B. Received and Filed:
 - 1. ICTC Commission Minutes: September 23, 2020
 - 2. ICTC TAC Minutes: October 22, 2020
 - 3. ICTC SSTAC Minutes: October 7, 2020
November 4, 2020

V. REPORTS

- A. ICTC Executive Director
 - Mr. Baza provided updates from the report on page 24 of the agenda with a focus on the recent approval of the TCEP application for an additional \$7.5 million for the Calexico East Port of Entry Bridge Widening Project.
 - Mr. Baza informed committee members that the LTA Report was attached to the agenda. He stated that staff is working with the underwriter regarding the bond refunding to obtain bond insurance. This effort will ensure that the LTA receives a better rate.
- B. Southern California Association of Governments (SCAG)
 - Mr. Salgado provided updates from the report on page 32 of the agenda.
 - o The Economic Summit had a great program this year. Michael Bracken released a comprehensive report on the economic state of the SCAG region.
 - o SCAG has approved the Sustainable Communities Grant Program grant guidelines. The call for projects has been extended until December 11, 2020.
- C. Caltrans Department of Transportation – District 11
 - Caltrans updates were provided from the report on page 38 of the agenda.
 - o Mr. Ornelas provided an update on the SR-111 Niland Geyer/Mudpot. The temporary detour remains in place until the mudpot moves beyond the freeway.
 - Ms. Piedra stated that a meeting should be scheduled soon regarding the signage for the Imperial Ave. / I-8 Project. Mr. Jenkins stated that he has met with the architect and that Mr. Campos has sent the font and photos of the Palm Springs projects.
- D. Committee Member Reports
 - Ms. Colio-Warren stated that there is funding available to provide relief for families struggling with paying their utility bills. The program will end on December 20, 2020. The income eligibility has increased to \$75,000 for a family of 4 for all Imperial Valley residents.

VI. LTA ACTION CALENDAR

- A. State Route 86 U.S. Border Patrol Checkpoint Improvement Project – Consultant

Agreement, Modification #1

It was requested that ICTC Management Committee forward this item to the LTA Board for review and approval after the receipt of public comment, if any:

1. Approved the change order under the amended scope of services of the Consultant Agreement, Modification #1 for the State Route 86 U.S. Border Patrol Checkpoint to AECOM Technical Services, Inc. in the amount of \$185,000.
2. Authorized the Chairperson to sign the consultant agreement, modification #1.

A motion was made by Wells seconded by Salcido. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Baxter	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

VII. INFORMATION CALENDAR

- A. Proposed Project on State Route (SR) 111
 Ms. Hanh-Dung Khuu provided a presentation.
 The project description included the following:
- Upgrade existing guardrail with current standard Midwest Guardrail System (MGS)
 - Pavement rumble strips
 - Roadside Sign Panel Replacement
 - Weigh in Motion System (WIMS) replacement on I-8 (Pending)
 - Curb Ramp Replacement in the City of Calipatria and Niland
 - Enhanced Crosswalk Visibility
 - LED Lighting
- The unconstrained items included:
- Intelligent Transportation System (ITS) Enhancements
 - Bridge Rail Replacement
 - Bicycle Facility Enhancements
- Unconstrained items that require coordination and Cooperative Agreements with Imperial County Transportation Commission (ICTC) to determine recommended locations and funding. Mr. Baza stated that staff will schedule time to meet with staff in Caleipatria and Niland to identify priorities and funding opportunities.
- Pedestrian Shade Access installation
 - o Add pedestrian shade structures to serve the highest pedestrian usage along the corridor.
 - o Solar Shade Panels

- Provide shade for pedestrians and provide sustainable energy source for lighting.
- Located at north and south end of Niland Elementary School along SR-111
- Transit Stop Enhancements
 - Proposed features may include pedestrian shelter, bench, waste receptacle, and/or lighting.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** is scheduled for **January 13, 2021** at the **ICTC Offices and via Zoom Meeting**.

IX. ADJOURNMENT

- A. Meeting adjourned at 11:50 a.m. ([Wells/Piedra](#))

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND AND COUNTY OF IMPERIAL



AGENDA REPORT

TO: IVRMA Board Members and City / County Managers
FROM: Daveline Villaseñor, Project Manager
SUBJECT: IVRMA Board Meeting
MEETING DATE: March 24, 2021

STAFF REPORT

City County Payment Program (CCPP): FY 2018-19 City/County Payment Program expenditure reports are due on April 1, 2021. The Expenditure Period End Date and the last day to expend FY 2018-19 funds was of March 1, 2021. The New FY 2019-20 City/County Payment Program expenditure period will begin on April 1, 2021 for the amount of \$59,528.00.

Food Generators under SB 1383: SB 1383 Organic Waste Methane Emissions Reductions legislature requires a 20% reduction of edible food currently going to landfill by 2025. To accomplish this mandate, a unified food recovery network is necessary. Luckily, the Food Bank in the Imperial County has an extensive food recovery program that already exists so we are here to help enhance that network. Outreach is strongly encouraging businesses to be aware of SB 1383 requirements in efforts to expand the food recovery network. Requirements for food generating business information is attached.

Jurisdiction's Annual Spring Review 2020: CalRecycle Local Assistance and Market Development (LAMD), Haley Aumiller, has begun scheduling jurisdictions for the annual review of the implementation of those local programs; AB 341 Mandatory Commercial Recycling (MCR) and SB 1826 Mandatory Commercial Organics Recycling (MORe) to determine if the jurisdiction has met the requirements of AB 939 (known as the Integrated Waste Management Act [IWMA]). In doing this, CalRecycle will continue to rely on annual reports, staff jurisdiction visits and other information that the jurisdiction deems relevant to local program work. IVRMA is available to meet with each city representative to prepare for the review. Jurisdictions will be expected to meet the requirements requested on the 2019 Fall Annual Review and MCR & MORe Plan recently submitted.

Household Hazardous Waste (HHW): All HHW facilities are now opened to welcome residents of the Imperial Valley to drop off their household hazardous material. Brawley & Calexico are opened every other Sunday from 8 a.m. to 12 p.m. El Centro is opened from 8 a.m. to 12 p.m. every Saturday of the month. For schedule information or verification of items received please feel free to contact our office at (760) 337-4537 between Monday through Friday from 8:00 a.m. to 5:00 p.m. or a full list of items received visit the IVRMA website at www.ivrma.org.

Commercial Edible Food Generator is subject to the requirements of [Article 10. of SB 1383](#), shall keep a record that includes the following:

1. A list of each food recovery service or organization that collects or receives its edible food pursuant to a contract or written agreement established under Section 21 18991.3(b).
2. A copy of contracts or written agreements between the commercial edible food generator and a food recovery service or organization.
3. A record of the following for each food recovery organization or service that the commercial edible food generator has a contract or written agreement with pursuant to Section 18991.3(b)
 - The name, address and contact information of the service or organization.
 - The types of food that will be collected by or self-hauled to the service or organization.
 - The established frequency that food will be collected or self-hauled.
 - The quantity of food collected or self-hauled to a service or organization for food recovery. The quantity shall be measured in pounds recovered per month.

Food Recovery Organization is an entity that engages in the collection or receipt of edible food from commercial edible food generators and distributes that edible food to the public for food recovery either directly or through other entities including, but not limited to:

- A food bank as defined in [Section 113783 of the Health and Safety Code](#);
- A nonprofit charitable organization as defined in [Section 113841 of the Health and Safety code](#); and,
- A nonprofit charitable temporary food facility as defined in [Section 113842 of the Health and Safety Code](#).

Food Recovery Organization shall maintain a record of:

- The name, address and contact information for each commercial edible food generator that the organization receives edible food from.
- The quantity in pounds of edible food received from each commercial edible food generator per month.
- The name, address and contact information for each food recovery service that the organization receives edible food from for food recovery.

Food Recovery Service means a person or entity that collects and transports edible food from a commercial edible food generator to a food recovery organization or other entities for food recovery.

Food Recovery Service shall maintain a record of:

- The name, address and contact information for each commercial edible food generator that the service collects edible food from.
- The quantity in pounds of edible food collected from each commercial edible food generator per month.
- The quantity in pounds of edible food transported to each food recovery organization per month.
- The name, address and contact information for each food recovery organization that the service transports edible food to for food recovery.