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**IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY (IVRMA)
 TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

AGENDA

DATE: Thursday, February 23, 2023

TIME: 3:00 p.m.

LOCATION: ICTC Offices (Hybrid)
 1503 N. Imperial Ave., Ste. 104
 El Centro, CA 92243

Zoom meeting information is as follows.

<https://us06web.zoom.us/j/87942138385?pwd=WFc5T3Fxb3ZsWG9YRVROOUU4TWNvQT09>

Dial:(669)900-9128

Meeting ID: 879 4213 8385

Passcode: 206253

Chairperson: City of El Centro

Vice-Chair: City of Brawley

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest, not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION/INFORMATION ITEMS

1. **INTRODUCTIONS**
2. **IVRMA TAC REMOTE RESOLUTION** *ACTION* (pgs. 3-4)
 Support Documentation
3. **MINUTES JANUARY 26, 2023** *ACTION* (pgs. 5-7)
4. **SB1383 REPORTING SOFTWARE** PRESENTATION/DEMO
By Recyclist Group.

IVRMA TAC MEETING AGENDA |2

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| 5. MEMBER ROUNDTABLE
<i>By All.</i> | DISCUSSION |
| 6. GENERAL DISCUSSION
<i>By All.</i> | DISCUSSION |
| 7. ADJOURNMENT | <i>ACTION</i> |

The next IVRMA TAC meeting is scheduled for March 23, 2023. For questions or comments, please call Maricela Galarza at (760) 996-0972, or email me at maricelagalarza@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL,
WESTMORLAND, AND COUNTY OF IMPERIAL**

**RESOLUTION OF THE IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. _____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial Valley Resource Management Agency and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial Valley Resource Management Agency believes that it is in the public’s best interest to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial Valley Resource Management Agency resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial Valley Resource Management Agency is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial Valley Resource Management Agency takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial Valley Resource Management Agency, County of Imperial, State of California, this 23rd of February of the year 2023, by the following vote: _____

IVRMA TAC Chairperson

ATTEST:

MARICELA GALARZA
IVRMA Project Manager



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**IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY (IVRMA)
TECHNICAL ADVISORY COMMITTEE (TAC)**

DRAFT MINUTES

January 26, 2023

Present

Quorum Attendees:

Abraham Campos	City of El Centro
Frank Pacheco	City of El Centro
Yvonne Cordero	City of Imperial
Nick Wells	City of Holtville
Janette Govea	Imperial County Public Works

Attendees:

Yoliviviana Sanchez	Imperial County Public Health
Jill Larner	CalRecycle
Matt Gray	CR&R
David Aguirre	ICTC-IVRMA
Maricela Galarza	IVRMA

1. Mr. Campos called the meeting to order at 3:05 p.m. **A quorum was present.** Introductions were made.
 - Hybrid meeting.
2. SSTAC Remote Resolution.
 - Ms. Galarza explained the purpose of the implementation of the resolution. The resolution will be required for this meeting and future meetings until further notice.
 - TAC members reviewed the resolution and motioned to approve it as is. ([Cordero](#), [Wells](#)), **Motion Carried.**
 - Required signatures will be collected after the meeting.
3. Capacity Plan SB1383

Ms. Galarza made the following updates:

- Capacity Plan has no set implementation date according to Calrecycle Representative, Ms. Larner, but it is recommended that jurisdictions make some progress.
- The plan will need to begin to develop and as previously discussed in other the best approach will be to have a consultant complete it. Calrecycle representative, Ms. Larner, has mentioned consultants that have completed Capacity Plans in the past and will forward that information to Ms. Galarza.

- Mr. Campos stated that he is looking forward to the direction of a consultant to help and guide those agencies that are state mandated. Looking forward to a cost estimate and proposal.
- Ms. Galarza wanted to clarify that costs for the development of the Capacity Plan will be planned to be part of next fiscal year's Membership dues. The calculation of the dues regarding the costs of the development of the Capacity Plan will still need to be further discussed.
- Mr. Aguirre added that we will have to wait and see as we progress with the RFP. If it does occur before the end of the fiscal year then as a group it can be discussed what approach may be taken. If a cost can be concluded before the end of the fiscal then it can be incorporated into the next fiscal year's budget. If costs do not come till after the budget is proposed then a discussion with City Managers and IVRMA Board will have to take place for the additional costs.
- Mr. Campos recognizes that requesting additional funding from membership is not easy, but the City of El Centro is aware that a consultant would be the best option and that there will be a cost. Once that bridge is crossed, further discussion on the member computation of costs will occur. Lightly speaking the County, they were looking for assistance on this component, resulting in the JPA amendment to include IVRMA can assistance. Once the time comes look at the proposal and a few options for members (e.g., agency size, compliance agencies).
- Mr. Aguirre stated that membership now has a computation related to populations, but multiple options can be explored concerning the costs of the plan. From IVRMA's standpoint, will ensure communication-related to the group, and whatever decisions are made as a group, IVRMA staff is there to support them.
- Ms. Galarza stated that she does not have access to the Capacity Planning report in the Calrecycle login program but is currently working with Ms. Larner to obtain access. Ms. Galarza presented the group with a sample of what is expected to be reported under Capacity Planning.
- Mr. Campos asked Ms. Larner for possible knowledge on estimated consultant costs. Mr. Aguirre added if she knew the specific CalRecycle guidance to add to the Scope of Work in the RFP.
 - Ms. Larner responded that there are resources that can help with the scope of work guidance and has not had time to compile them before the TAC meeting. She will be forwarding this information to Ms. Galarza as soon as possible. Ms. Larner responded to the cost requests, no, unfortunately, she is not aware of an estimation of costs that relate to consultant services, but will ask colleagues if there are known consultants that have worked with other counties. The gathered information will be forwarded to members. Ms. Larner added that Imperial County was set to report on Capacity Planning on August 1, 2022, but Imperial Count submitted an Intent to Comply to CalRecycle under SB 619, and that included the capacity planning for the County. CalRecycle is aware that the County and jurisdictions are delayed in capacity planning. Compliance and Enforcement task, Jace, is working with county staff to develop the corrective action plan under the 619 program and encourage them to stay in touch with the county. This corrective action plan includes the timeline for capacity planning, members should reach out to see where the county is in this process.

4. EAR Report Deadline:

Ms. Galarza had the following updates:

- Previously the EAR was submitted in October but wanted to clarify that an extension was given so the actual deadline for the EAR is August 1st.
- Currently working on a spreadsheet that duplicates the EAR report to provide an accurate reporting system to jurisdictions. The new reporting approach for jurisdictions will create a unified look and compiling information will be easier for IVRMA. Once the reporting spreadsheet is completed it will be forwarded to the jurisdiction to begin inputting their information.
 - Mr. Aguirre added that reporting information will be needed back as soon as possible to submit by August 1st. There is a deadline in discussion to see when the reports should be expected back to IVRMA completed to allow IVRMA enough time to compile and submit. Mr. Aguirre stated that the goal here is to ensure that information is provided ahead of time to all jurisdictions, allowing them to compile the necessary information with enough time. Ms. Galarza added that a possible timeline to have the jurisdiction submit their completed reports will be from July 10-15, 2023 to allow enough time to compile and submit successfully.

5. Jurisdiction Resolutions:

- Ms. Galarza asked the jurisdiction whose resolutions were dated 2016 to consider having them updated. Ms. Galarza is aware of the process so encouraged me to begin.
 - Mr. Campos responded that the City of El Centro would present it to the council to ensure that IVRMA does not miss out on any grant opportunities. Mr. Campos requested any updated language to begin this process.
 - Ms. Galarza will forward any updated language to all jurisdictions.
 - Mr. Aguirre added that it would be essential to have an updated resolution for grants that would be deemed as old and to have contact information updated.

6. General Discussion

- Ms. Cordero was contacted by Nick who works for BPA, they are reaching out to see the challenges in regard SB1383. Contact was by email after an SB1383 meeting. Ms. Cordero asked Ms. Larner if she has any knowledge of this.
 - Ms. Larner responded, no.
- Ms. Sanchez mentioned that there will be conducting a food waste reduction workshop series and are working in partnership with IVRMA and Frank Pacheco to assist in providing organic waste pales. The workshops are scheduled on February 6,8, and 10 for El Centro residents and other residents. Some flyers can be shared.
- Ms. Galarza asked if it would be necessary to meet with jurisdiction in individual meetings during the month. Essentially, TAC will be the basis that IVRMA will use to share any important and useful information. If additional individual meetings are needed besides TAC, IVRMA is available to schedule those meetings on a need basis.
 - Mr. Campos did encourage members to have TAC as a main contact stream to allow discussions between members and important information that may relate.
 - All members agreed for TAC to be the mainstream of contact and did not find any need for additional individual meetings, unless necessary.

7. Adjournment

- Mr. Campost adjourned the meeting at 4:05 p.m.
- The next meeting will be held on Thursday, February 23, 2023, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.