

IVRMA TAC MEETING AGENDA |2

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| 5. EAR REPORTING TEMPLATE
<i>By IVRMA Staff.</i> | PRESENTATION/DISCUSSION |
| 6. IVRMA UPDATES
<i>By IVRMA Staff.</i> | DISCUSSION |
| 7. MEMBER ROUNDTABLE
<i>By All.</i> | DISCUSSION |
| 8. GENERAL DISCUSSION
<i>By All.</i> | DISCUSSION |
| 9. ADJOURNMENT | <i>ACTION</i> |

The next IVRMA TAC meeting is scheduled for Thursday, April 27, 2023. For questions or comments, please call Maricela Galarza at (760) 996-0972, or email me at maricelagalarza@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL,
WESTMORLAND, AND COUNTY OF IMPERIAL**

**RESOLUTION OF THE IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. _____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial Valley Resource Management Agency and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial Valley Resource Management Agency believes that it is in the public’s best interest to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial Valley Resource Management Agency resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial Valley Resource Management Agency is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial Valley Resource Management Agency takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial Valley Resource Management Agency, County of Imperial, State of California, this 23rd of March of the year 2023, by the following vote: _____

IVRMA TAC Chairperson

ATTEST:

MARICELA GALARZA
IVRMA Project Manager



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537

**IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY (IVRMA)
TECHNICAL ADVISORY COMMITTEE (TAC)**

DRAFT MINUTES

February 23, 2023

Present

Quorum Attendees:

Abraham Campos	City of El Centro
Frank Pacheco	City of El Centro
Cedric Ceseña	City of El Centro
Jose Castañeda	Imperial County Public Works
Lily Falomir	City of Calexico
Marco Coronel	City of Imperial
Guillermo Sillas	City of Brawley

Attendees:

Maricela Galarza	IVRMA
Ateneal Leal	IVRMA
Natalie Kiyasu	Recyclist Group
Angie O'Keefe	Recyclist Group
YoliViviana Sanchez	Imperial County Public Health Department (ICPHD)
Corina Ojeda	Imperial County Public Health Department (ICPHD)

1. Mr. Campos called the meeting to order at 3:03 p.m. **A quorum was present.** Introductions were made.
 - Hybrid meeting.
2. SSTAC Remote Resolution.
 - Ms. Galarza explained the purpose of the implementation of the resolution. The resolution will be required for this meeting and future meetings until further notice.
 - Ms. Galarza explained that members may have to begin attending in person depending on the governor's decision to lift the state of emergency which will result in removing the opportunity for voting members to attend remotely.
 - TAC members reviewed the resolution and motioned to approve it as is. (Falomir, Pacheco), **Motion Carried.**
 - Required signatures will be collected after the meeting.
3. Minutes were adopted for January 26, 2023. (Castañeda, Falomir), **Motion Carried.**
4. SB1383 Reporting Software.

- Ms. Kiyasu from the recycler group provided a presentation on a program tracking software for jurisdictions to input data which will simplify the EAR reporting, which may include the following laws;
 - AB 341
 - AB 1826
 - SB 1383
- The program tracking software allows data input for the following categories;
 - Education and Outreach
 - Inspections
 - Enforcement
- The program tracking software can allow all jurisdictions, haulers, and IVRMA to have access to the system to input pertaining data.
- Costs regarding the program will be forwarded to IVRMA along with references.
- There is the option to have a 1-year contract or a 3-year contract (10% discount). A longer-term can be further discussed if needed.
- The implementation of the program software takes about 3 months (procurement); data configuration and training. It is recommended that it is started as soon as possible to prevent backtracking a lot of data (e.g., signing a contract with jurisdictions).
- Ongoing support is provided throughout the process.

5. Member Roundtable:

- Mr. Pacheco expressed his gratitude towards CR &R for participating in the Mardi Gra event.
 - Mr. Campos mentioned an upcoming event, “Children’s Fair” and recommended that the City of El Centro, CR&R, and IVRMA reserve a booth next to each other.
- Mr. Castañeda reported that the County is still working with Calrecycle, the process has been slow but is moving forward.
- No report from the City of Imperial.
- Ms. Falomir reported that the City of Calexico will continue with Republic Services. The review for submitted waivers is ongoing.
- Ms. Sanchez mentioned that she runs a nutrition program at the ICPHD. Ms. Sanchez has been working closely with IVRMA’s Recycling Outreach Coordinators on activities related to the reduction of food waste. Recently, Ms. Delgadillo participated in food reduction workshops coordinated by the ICPHD. Teaching individuals how to make food last longer and showing them practices that may help in reducing food waste. ICPHD has also been working with schools' gardening programs where Ms. Delgadillo (e.g. Clarissa) has participated in teaching students at schools about composting. ICPHD has funding that covers costs for nutrition and physical activities. Ms. Sanchez also mentioned that they work with Food and Security which helps with the connection between the Pantry and Schools (e.g. SDSU, IVC) along with the Food Bank.
- Mr. Sillas reported that in the City of Brawley, businesses were registered, waivers were reviewed, and businesses were enrolled in the program.
- Ms. Ojeda seconded the information provided by Ms. Sanchez. In addition, she mentioned that she runs the COPA meeting and any meeting and/or agenda information can be requested from her.

6. General Discussion

- None

7. Adjournment

- Mr. Campos adjourned the meeting at 4:05 p.m.

- The next meeting will be held on Thursday, March 23, 2023, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.



Program Tracker Quote

Prepared for Imperial Valley Resource Management Agency

Quote created: March 1, 2023 Quote Number: 20230301-104342309

Imperial Valley Resource Management Agency

300 South Imperial Avenue
El Centro, CA 92243

Maricela Galarza

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+17609960972

Comments

I've included all 8 jurisdictions (including unincorporated County), as to our understanding CalRecycle requires every jurisdiction, even with an exemption, to have an implementation record. However, I have added in a rural discount of \$5,500 off the base subscription for you!

As a baseline for keeping service levels updated, we usually recommend pre-paying for quarterly data imports at \$1,000/data set. However, since you don't anticipate many service level changes in the first year, I've included bi-annual imports for your 3 haulers. If you choose not to pre-pay upfront, data imports are invoiced at time of receipt at \$1,250/data set.

If you sign a 3-year agreement you receive an additional 10% discount on the Base Subscription fee so let me know if that interests you!

Natalie Kiyasu - Account Executive Recyclist



Products & Services

Item & Description	Unit Price	Quantity	Item Total
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Item & Description	Unit Price	Quantity	Item Total
Program Tracker - Base Subscription (rural)	\$21,890.00 / year	1	\$21,890.00 / year for 1 year
Add On: JPA Limited Access Per Jurisdiction	\$4,000.00 / year	8	\$32,000.00 / year for 1 year
Prepaid Data Set Imports Per Data Set. A data set is defined as a single-tab Excel worksheet or CSV file. Types of data sets include hauler service-level data (most common), past outreach activities, edible food generator lists.	\$1,000.00 / year	6	\$6,000.00 / year for 1 year
Implementation Fee	\$5,000.00	1	\$5,000.00

Annual subtotal	\$59,890.00
One-time subtotal	\$5,000.00
Total	\$64,890.00

This quote expires on May 31, 2023

Questions? Contact me



Natalie Kiyasu

Account Executive
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Recyclist

PO BOX 2319,
Truckee, CA 96160
US

References for Recyclist Group

- **Salinas Valley Solid Waste Authority**

Janna L Faulk

Recycling Coordinator

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(O) 831 775-3000

jannaf@svswa.org

- **San Luis Obispo Integrated Waste Management Authority**

Peter Cron

Executive Director

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