



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537

**IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY (IVRMA)
TECHNICAL ADVISORY COMMITTEE (TAC)**

MINUTES

January 26, 2023

Present

Quorum Attendees:

Abraham Campos	City of El Centro
Frank Pacheco	City of El Centro
Yvonne Cordero	City of Imperial
Nick Wells	City of Holtville
Janette Govea	Imperial County Public Works

Attendees:

Corina Ojeda	Imperial County Public Health
Jill Lerner	CalRecycle
Matt Gray	CR&R
David Aguirre	ICTC-IVRMA
Maricela Galarza	IVRMA

1. Mr. Campos called the meeting to order at 3:05 p.m. **A quorum was present.** Introductions were made.
 - Hybrid meeting.
2. SSTAC Remote Resolution.
 - Ms. Galarza explained the purpose of the implementation of the resolution. The resolution will be required for this meeting and future meetings until further notice.
 - TAC members reviewed the resolution and motioned to approve it as is. ([Cordero](#), [Wells](#)), **Motion Carried.**
 - Required signatures will be collected after the meeting.
3. Capacity Plan SB1383

Ms. Galarza made the following updates:

- Capacity Plan has no set implementation date according to Calrecycle Representative, Ms. Lerner, but it is recommended that jurisdictions make some progress.
- The plan will need to begin to develop and as previously discussed in other the best approach will be to have a consultant complete it. Calrecycle representative, Ms. Lerner, has mentioned consultants that have completed Capacity Plans in the past and will forward that information to Ms. Galarza.

- Mr. Campos stated that he is looking forward to the direction of a consultant to help and guide those agencies that are state mandated. Looking forward to a cost estimate and proposal.
 - Ms. Galarza wanted to clarify that costs for the development of the Capacity Plan will be planned to be part of next fiscal year's Membership dues. The calculation of the dues regarding the costs of the development of the Capacity Plan will still need to be further discussed.
 - Mr. Aguirre added that we will have to wait and see as we progress with the RFP. If it does occur before the end of the fiscal year, then as a group it can be discussed what approach may be taken. If a cost can be concluded before the end of the fiscal, then it can be incorporated into the next fiscal year's budget. If costs do not come till after the budget is proposed, then a discussion with City Managers and IVRMA Board will have to take place about the additional costs.
 - Mr. Campos recognizes that requesting additional funding from membership is not easy, but the City of El Centro is aware that a consultant would be the best option and that there will be a cost. Once that bridge is crossed, further discussion on the member computation of costs will occur. Lightly speaking the County, they were looking for assistance on this component, resulting in the JPA amendment to include IVRMA can assistance. Once the time comes look at the proposal and a few options for members (e.g., agency size, compliance agencies).
 - Mr. Aguirre stated that membership now has a computation related to populations, but multiple options can be explored concerning the costs of the plan. From IVRMA's standpoint, will ensure communication-related to the group, and whatever decisions are made as a group, IVRMA staff is there to support them.
- Ms. Galarza stated that she does not have access to the Capacity Planning report in the Calrecycle login program but is currently working with Ms. Larner to obtain access. Ms. Galarza presented the group with a sample of what is expected to be reported under Capacity Planning.
 - Mr. Campos asked Ms. Larner for possible knowledge on estimated consultant costs. Mr. Aguirre added if she knew the specific CalRecycle guidance to add to the Scope of Work in the RFP.
 - Ms. Larner responded that there are resources that can help with the scope of work guidance and has not had time to compile them before the TAC meeting. She will be forwarding this information to Ms. Galarza as soon as possible. Ms. Larner responded to the cost requests, no, unfortunately, she is not aware of an estimation of costs that relate to consultant services but will ask colleagues if there are known consultants that have worked with other counties. The gathered information will be forwarded to members. Ms. Larner added that Imperial County was set to report on Capacity Planning on August 1, 2022, but Imperial County submitted an Intent to Comply to CalRecycle under SB 619, and that included the capacity planning for the County. CalRecycle is aware that the County and jurisdictions are delayed in capacity planning. Compliance and Enforcement task, Jace, is working with county staff to develop the corrective action plan under the 619 program and encourage them to stay in touch with the county. This corrective action plan includes the timeline for capacity planning, members should reach out to see where the county is in this process.

4. EAR Report Deadline:

Ms. Galarza had the following updates:

- Previously the EAR was submitted in October but wanted to clarify that an extension was given so the actual deadline for the EAR is August 1st.
- Currently working on a spreadsheet that duplicates the EAR report to provide an accurate reporting system to jurisdictions. The new reporting approach for jurisdictions will create a unified look and compiling information will be easier for IVRMA. Once the reporting spreadsheet is completed it will be forwarded to the jurisdiction to begin inputting their information.
 - Mr. Aguirre added that reporting information will be needed back as soon as possible to submit by August 1st. There is a deadline in discussion to see when the reports should be expected back to IVRMA completed to allow IVRMA enough time to compile and submit. Mr. Aguirre stated that the goal here is to ensure that information is provided ahead of time to all jurisdictions, allowing them to compile the necessary information with enough time. Ms. Galarza added that a possible timeline to have the jurisdiction submit their completed reports will be from July 10-15, 2023, to allow enough time to compile and submit successfully.

5. Jurisdiction Resolutions:

- Ms. Galarza asked the jurisdiction whose resolutions were dated 2016 to consider having them updated. Ms. Galarza is aware of the process so encouraged me to begin.
 - Mr. Campos responded that the City of El Centro would present it to the council to ensure that IVRMA does not miss out on any grant opportunities. Mr. Campos requested any updated language to begin this process.
 - Ms. Galarza will forward any updated language to all jurisdictions.
 - Mr. Aguirre added that it would be essential to have an updated resolution for grants that would be deemed as old and to have contact information updated.

6. General Discussion

- Ms. Cordero was contacted by Nick who works for BPA, they are reaching out to see the challenges in regard SB1383. Contact was by email after an SB1383 meeting. Ms. Cordero asked Ms. Lerner if she has any knowledge of this.
 - Ms. Lerner responded, no.
- Ms. Sanchez mentioned that there will be conducting a food waste reduction workshop series and are working in partnership with IVRMA and Frank Pacheco to assist in providing organic waste pales. The workshops are scheduled on February 6,8, and 10 for El Centro residents and other residents. Some flyers can be shared.
- Ms. Galarza asked if it would be necessary to meet with jurisdiction in individual meetings during the month. Essentially, TAC will be the basis that IVRMA will use to share any important and useful information. If additional individual meetings are needed besides TAC, IVRMA is available to schedule those meetings on a need basis.
 - Mr. Campos did encourage members to have TAC as a main contact stream to allow discussions between members and important information that may relate.
 - All members agreed for TAC to be the mainstream of contact and did not find any need for additional individual meetings, unless necessary.

7. Adjournment

- Mr. Campost adjourned the meeting at 4:05 p.m.
- The next meeting will be held on Thursday, February 23, 2023, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.